

Carolyn McQuillan

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Education

University of Massachusetts Dartmouth

B.F.A. in Graphic Design, May 2015
Commonwealth Honors Scholar
Cumulative GPA: 3.7

Awards

Level 1 CRLA National Tutor Certification
John and Abigail Adams Scholarship
Cecilia B. Ward Scholarship

Leadership

President of Mental Note A Cappella
Liaison for "You Spoke, We Listened" Campaign

Skills

Adobe Illustrator, Adobe Photoshop,
Adobe InDesign, Adobe Acrobat, HTML5,
CSS, Microsoft Word, Microsoft PowerPoint,
Outlook, GarageBand

Conversational Spanish

Projects

"He Loves Me, He Loves Me Not"

Freelance CD Artwork and Design
October 2013 – June 2014

Worked with accomplished vocal stylist,
Diane Carey, to develop cover art, disk art,
pamphlet, and wrap-around design for her
first CD release in June 2014.

Work involved concept creation, color scheme
development, image editing, and typography.

Experience & Employment

Writing & Reading Center

Peer Tutor, UMass Dartmouth
September 2014 – May 2015

Helped students one-on-one with idea development,
organization, reading comprehension, and communication.
Trained in tutoring ELL (English Language Learner) students.

Liberty Mutual Insurance

Graphic Design Intern, Hopkinton, MA / Boston, MA
Summer 2013 / Summer 2014

Communicated directly with field experts to create infographics
to support key Risk Control Services specialty areas; collaborated
with the Commercial Insurance Marketing team to freelance event
collateral and design new templates for technical and marketing
materials; re-formatted over 500 documents as part of the 2013
Rebranding Initiative, utilizing LMI's photo library and creating
graphics and diagrams to increase effectiveness in an interna-
tional market.

Camp Sewataro

Toung Tribe Assistant, Sudbury, MA
Summer 2012

In charge of a group of 20 three to five year old girls full time with
two other counselors. Promoted teamwork, friendship, sportsman-
ship, and respect. Activities included swimming, canoeing,
fishing, nature, sports, storytelling, and crafts.

Chuck E. Cheese's

Birthday Party Hostess, Natick, MA
August 2009 – January 2012

Took care of birthday families and guests, requiring organization
and budgeting of time; distributing tokens; serving food; dancing
in the birthday show; cutting cake; and leading kids in activities.
Often closed, involving scrubbing floors, vacuuming, cleaning
bathrooms; and setting up materials for the next day's parties.